



NEW CONCURRENT ENROLLMENT PROCESS

Step by Step Instructions

01

APPLY TO LMC

[LMC Apply Now](#). Be sure you include a cell phone number in the application to avoid the possibility of your application appearing as SPAM.

02

ACCESS DUAL ENROLL SITE

Students use this link <https://losmedanos.dualenroll.com> to access the new platform via SSO (single sign-on) using their InSite username and password. Click on “College staff or Students through Single Sign-On”. The SSO will recognize you. *Do not use “New Students Create My DualEnroll Account”*

03

SEARCH FOR LMC COURSES

Students will search for and select LMC class sections they wish to enroll into.

04

INPUT PARENT/COUNSELOR INFORMATION

Students will input parent’s name, email and cell phone number to ask permission to enroll into LMC classes. Parents will receive an email/text or both with a link to approve. Students will choose their HS counselor to ask for permission to enroll into LMC classes

05

CLICK REGISTER

Students will click the register button. Concurrent enrollment students will go into a queue until your registration date. At that time, you will be registered as long as nothing is pending.