

# Liberty Union High School District

## Board Policy

Classification:	Bylaws of the Board	Policy No.	BP 9100
Subject:	<u>Organization</u>	Page	1 of 2
		Effective	6/13/18
		Revised	12/14/22

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Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20<sup>th</sup>. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year.
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates  
(cf. [9140](#) - Board Representatives)
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

(cf. [9000](#) - Role of the Board)  
(cf. [9005](#) - Governance Standards)  
(cf. [9230](#) - Orientation)  
(cf. [9240](#) - Board Training)  
(cf. [9320](#) - Meetings and Notices)  
(cf. [9323](#) - Meeting Conduct)

### Election of Officers

The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as clerk the elected member shall serve one year as president of the Board.

(cf. [9224](#) - Oath or Affirmation)

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

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### Legal Reference:

#### EDUCATION CODE

[5017](#) Term of office

[35143](#) Annual organizational meeting date, and notice

[35145](#) Public meetings

#### GOVERNMENT CODE

[54953](#) Meetings to be open and public; attendance

#### ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

(9/92) 7/15