

Señora Nuño
Classroom Management Plan for Spanish 3

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Dear Students and Parents:

Welcome to an exciting year of learning at Freedom High School. I look forward to working with you this year as your child's Spanish teacher. Please feel free to call me or e-mail me if you have any concerns.

Following is a description of my management plan. It contains important information for both parents and students. I will be discussing this plan with students, but I would like you to review it with your child as well.

CLASSROOM EXPECTATION

1. Be in your seat and ready to work when the bell rings.
2. Respect others and their property.
3. Please raise your hand.
4. Bring all materials to class: homework, notebook, pencils, and supplies.
5. All school rules will be obeyed.
6. **No technology out during class.**
7. Have a positive attitude 😊.

CONSEQUENCES

Misbehaviour in class will result in one or more of the following:

- Warning → Teacher-Student conference → Parent Contact → Referral to Assistant Principal

TARDY POLICY

Students must be in class when the bell rings if not they will be marked tardy.

GRADING POLICY

- A. Homework and some class work assignments will be graded on a scale of 10 points, unless otherwise noted. Work that is not turned in will receive 0 points.

Grades are based on the A-F system. The grading scale will be:

A=100-90%, B=89-80%, C=79-70%, D=69-60%, F=59% and less.

- B. Grading Policy for Calculating Grades: Reflects modes of communication: 4 categories
- | | |
|---|--|
| ❖ Interpretive: reading or listening: 30% | ❖ Presentational: speaking or writing: 30% |
| ❖ Interpersonal: speaking or writing: 30% | ❖ Learning checks 10% |

TEXTBOOK POLICY

Each student is assigned a **Realidades 3** online-textbook and workbook for which he/she is responsible. Textbooks will not be checked out unless there are special circumstances (up to the office to decide not the teacher). Students do not need to bring their textbook, because there will be a class set. Each student will be assigned a number for the class set. Students are not to write in their textbook but will be able to write in their workbook.

HOMEWORK, CLASSWORK, ASSESSMENTS, AND MAKE-UP POLICY

1. Homework will be assigned. We are transitioning away from the traditional test. Assessment dates will be communicated; however, there will be unannounced or impromptu assessments. Project due dates will be communicated to students well in advance.
2. Late classwork will not be accepted.

3. Late projects will **NOT** be accepted. Please make arrangements to get projects in on the day they are due or before the due date (If there is an emergency, contact me via e-mail or call the office).
4. Students who are absent will receive two (2) days for every day they were absent to make-up any new assignments. Homework due on the day of their absence will be due on the first day back.
5. Students who are absent on the day of a test or quiz have **two weeks** to make-up it up. Students must make arrangements with me upon their return. Not making up the test or quiz within the **two weeks** will result in a **zero (0)**. Also, students have **two weeks** to make-up participation points.
6. When absent, students must talk to the teacher promptly on their own time.

RETAKE POLICY

Students can **retake any quiz and most assessment** that they earned a C, D, or F. The maximum retake score they can earn is a B-. It must be done **within two weeks** of when they first took it. It must be done within that quarter. Prove that student has prepared for the retake. **Only one retake per assessment.**

LATE HOMEWORK WORK POLICY

You are expected to meet all deadlines, but there may be times when you will need to turn in late HOMEWORK. If this happens, you are expected to turn in a completed late form in pen on the day that an assignment is due. Indicate the reason for the late work and specify the day that you are going to turn in the late work. Sign, date, and turn in this statement when the assignment is due. It will later be stapled to the assignment. The late homework will normally be accepted without a penalty. However, if a statement of late work is not turned in or if this late work becomes a repetitive behavior, additional steps will be taken to see that you are able to meet deadlines. No late work will be accepted after the unit!!!! This is a departmental decision.

SUPPLY LIST

- A binder with paper or notebook with at least 100 sheets
- Pencil or Pen

HOW PARENTS CAN HELP (even if you do not speak the language)

- Sit with your child and drill them on their vocabulary, using their flashcards.
- Have your child read out loud to you. Ask your child to teach you what they are learning in class.
- Encourage your child to use the language outside of the classroom.
- Have them listen to music and watch T.V in Spanish with your supervision. (This will be homework.)
- Check your child’s homework log regularly. Located in their notebook.
- Have your child **visit the online textbook**, because there are many resources there, not just the book.
- For additional help check out my website: <http://libertyunion.schoolwires.net/hunol>
- **Free helpful apps:** Quizlet, Duolingo, Spanish Dictionary, Word Reference, and more.

WEEKLY OFFICE HOURS: Thursdays during advisory with prior approval, 1 at lunch, and 1 after school. The lunch and afterschool dates are located on the huge calendar in the back of the room

DONATIONS are always appreciated and accepted.

****NOTE: To be in Spanish 3 you must have passed both semesters of Spanish 2 with at least a C-. Class will be conducted in Spanish. Spanish 3 will be taught.**

Please print, sign, detach, and return this form. This is your first assignment.

Signature Form

Per. _____

I have received, reviewed, and discussed Sra. Nuño’s classroom management plan with my child.

Student Print: _____

Parent/Guardian Print: _____

Signature: _____

Signature : _____

Phone Number: _____

E-mail: _____

E-mail: _____