Using Turnitin.com

If you have NEVER used Turnitin.com before, follow these steps:

1. Go to www.turnitin.com and click on the **Create Account** link next to the **Log In** button

2. Click on the **student** link.

3. The **Create a New Turnitin Student Profile** form must be completed to create a new student user account.

4. Enter the class ID number and the case sensitive Turnitin class enrollment key.

5. Enter the user first name, last name, and a valid e-mail address to use as the login for Turnitin.

6. Create a user password. The user password must be between six and twelve characters long and contain at least one letter and one number.

7. Select a secret question from the drop-down menu. Enter the answer for the question. Remember and keep this information.

8. Review the user agreement. To continue using Turnitin, click on **I agree -- create profile**.

9. From the completed user profile creation page, click on **Log in to Turnitin**.

YOUR CLASS ID NUMBER: _____   YOUR CLASS ENROLLMENT KEY: _____

To Upload/Submit your final draft, follow these steps:

Note: Turnitin will only accept the following kinds of files:

Microsoft Word® (.doc/.docx), OpenOffice(.odt), WordPerfect® (.wpd), Rich text format (.rtf), Google Docs via Google Drive™

> If submitting with Google Drive™, third party cookies must be allowed in your browser, otherwise, any attempts to sign into Google to upload from Google Drive will fail. Note that Google Drive functionality is not supported with IE8 or below. Do not upload Google Doc (.gdoc) files directly to Turnitin; a .gdoc file does not store the document, but contains a reference to it online, in Google Docs

1. Log in to turnitin.com

2. Once you've logged in, you should see your homepage listing the classes you enrolled in.

3. Click the name of the class where you'd like to upload a file.

   This will take you to your **Class Homepage** for that class.

4. Click the **Submit** button to the right of the assignment name.

   This will take you to the file submission page.

5. Enter a title for the submission.

6. Decide whether you'd like to upload a file from:

   - the computer you're using *OR* Dropbox *OR* Google Drive

8. Click one of the submission buttons (computer, Dropbox, or Google Drive).

9. Select the file you want to upload.

10. Click the **Upload** button on the file submission page.

11. Then, you must click the **Confirm** button to officially upload the file to the assignment.