

# Liberty Union High School District



## Independence High School

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## Welcome Back to School (Distance Learning Plan)

July 23, 2020

Dear Parent/Guardian,

As you are aware, the Governor of California has mandated that all schools will be on Distance Learning (DL) until their county is off the monitoring list for 14 consecutive days. Then they may reopen under certain guidelines. We are all continuing to experience changes to the way we live, work and how our children will continue their education.

**At Independence High School, we will re-open school the same way we ended in a full DL mode, with the following plan:**

1. The registration process is now available online through our school website as well as our [school calendar](#). Please [click online link here for IHS Registration](#). In order to complete your registration under Data Confirmation, you will need to have your Parent Portal sign-in information readily available. **The Data Confirmation needs to take place by 7/31/20.** If you have any questions on registration process, please [click email link here to contact Registrar](#).
2. With our curriculum (assignments), we are striving to go completely online and paperless if possible. All students will be using the current and new online learning platforms (e.g. PowerSchool/Haiku with E-Portfolio, Canvas, Zoom, etc.) accessible through our CLEVER single sign on process. If your student is in need of technology device(s), please [click online link here for IHS technology questionnaire](#). This will provide us with information so that we may contact you. If for some reason you are unable to use technology, you will need to work with your student's individual teacher to pick up and drop off assignments weekly.
3. During scheduled appointments and seat time classes, students are required to submit assignments and/or check in with teachers, 'attend' virtual classes, work online, etc.

Example:

- Wheel appointment – Tuesday (9:00am-10:30am). Student will submit weekly assignments and *virtually* check-in with all wheel teachers (English, Social Studies, Science).
  - Seat time classes – Tuesday/Thursday/Friday (10:30am-12:00pm). Student will attend either a virtual class and/or produce work as assigned by teacher (Math, selective electives).
4. We will **not** be working under the 'COVID-19 held harmless' guidelines which means that student attendance, grades and credits will be based on work produced (as usual).

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5. By August 10, the student's initial schedule (CORE subjects only) will be available to view or download from the Aeries Parent Portal. In order to view your student's initial schedule, please have your Aeries sign-in information available and follow the steps below:
  - a. Sign into Aeries Parent Portal – [Aeries online link here](#)
  - b. From the Aeries Parent Portal, select the Student Info tab for the drop down menu
  - c. Select Student Documents from the drop down menu to view electronic file (pdf) called *Student Initial Schedule*.
6. During the first week of school, the IHS counselor and Primary teacher will develop and communicate with families the remaining schedule that will go into effect during the 2<sup>nd</sup> week of school.
7. Once the schedule is completed, the Primary teacher will coordinate with you to collect all the required signatures for the IHS Master Agreement (sent by email for electronic signatures). To view a sample of this document, please [click online link here for Sample Master Agreement](#) now available to view on the school website.
8. The school will coordinate all necessary textbooks, novels, and materials.

Please know that in partnership with parents, we continue to feel confident that we can provide an appropriate Distance Learning Plan (DLP) for students; and, together we will focus on supporting students by ensuring the following processes are in place:

- Having on-going communication with one another
- Our method of delivery of the curriculum (assignments)
- Holding them to a strict schedule that reflects the appropriate routine needed for school (mimics a *typical* day in the life of an IHS student)
- Continuing to motivate

**We are in this together and we all have a role to play.**

Thank you for all you are doing to limit the spread of COVID-19. Your actions will make a big difference. As the situation evolves, please continue to check emails, as well as our [school website](#), and feel free to contact us during the times listed below:

- Office hours 8:00am – 4:00pm
- Teachers available 9:00am – 3:00pm

I thank you in advance for your continued support.

Sincerely,



Guy D. Rognlien  
LUHSD Director of Community Education  
Principal of Independence High School

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