



Liberty Union High School District

20 Oak Street
Brentwood, CA 94513
Phone: 925.634.2166 Fax 925.634.1687
Eric L. Volta, Superintendent

March 26, 2020

Dear LUHSD Families,

I hope this letter finds you and your family well during this time of unease due to the COVID-19 pandemic. Yesterday, the Bay Area County Health Officers, in collaboration with County Superintendents of Schools, extended school closures and student dismissals from regular school attendance through May 1, 2020, to slow the spread of COVID-19. The safety and wellness of students, school personnel, and the community are our highest priorities. Our school sites and the district office will be open for essential employees to develop, implement, and communicate distance (remote) learning to provide our students with educational continuity while they are away from school. The purpose of this letter is to give you an overview of what to expect in the next several weeks. This plan may change as the government releases new information about the COVID-19 pandemic, and provides school districts with updated guidance.

What is Distance (Remote) Learning?

On Monday, April 6, we begin distance (remote) learning. The California Department of Education defines distance learning as "Instruction in which the student and instructor are in different locations. This may include interacting through the use of computer and communications technology, as well as delivering instruction and check-in time with their teacher." Distance learning may include video or audio instruction in which the primary mode of communication between the student and instructor is on-line interaction, instructional video, online resources, or other instruction that relies on computer or communications technology. It may also include the use of print materials incorporating assignments.

The Distance Learning Plan

Our goal is to maintain a level of educational continuity for our students while they are away from their physical classroom on the school campus. Distance learning does not completely replace or replicate the physical in-school environment.

- Teachers will provide weekly assignments that focus upon the essential standards for their courses.
- Weekly assignments will be posted to teacher webpages on their school's website by 9:00 am on Monday, April 6th.
- Assignments will be titled by the course and week assigned.
- All resources will be linked to the weekly assignment (i.e. video clips, handouts, other relevant websites)
- Student Packets for weekly assignments will be made available and ready for pickup by Monday, April 6th at 9:00 am for students who do not have access to technology at home.
- Each school will communicate and post specific plans on their website ([LUHSD website](#))

Communication

- Teachers will communicate within the weekly assignment or through email 1) the date assignments are due, and 2) the options for turning in the assignments.
- Teachers will communicate with students and parents by email, phone, or Zoom (a web-based video tool).
- Students will access instructional materials for their classes through Clever ([Clever.com](#)). You can find a link to Clever on the front of your student's school website.



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- Each school site will have a drop-off point for student work for those students who cannot return completed work electronically.
- Please direct specific questions regarding your student's assignments and/or instruction to your student's teacher via email. Principals will also be able to provide support if necessary, and they may be contacted through email or by phone.

Grading

- Teachers will grade and provide feedback to students. In terms of students receiving grades and student transcripts, we are carefully considering the best options for our students. We are awaiting further guidance from the California Department of Education. We will keep you informed as we make decisions pertaining to assigning grades.
- The California Department of Education has notified school districts that there will be no state testing this year. Students will not be taking CAASPP tests or the summative ELPAC.
- For updated information about Advanced Placement (AP) Testing, please visit the AP Central Website (<https://apcentral.collegeboard.org/about-ap/news-changes/coronavirus-update>). AP teachers are staying informed of the latest developments pertaining to AP exams and will be available to assist students throughout the process.

Student Supports

- Teachers will monitor student progress with regard to completing weekly assignments.
- Teachers will be available during work hours for questions through email.
- Students Packets will be available for pick-up and drop-off if needed.
- Computer labs with appropriate social distancing may be set up on school campuses for students to use during the day to complete assignments.
- Our Student Services Department is working together with Educational Services to plan supports and services to accommodate our students with IEPs and Section 504 plans.
- Teachers will continue to provide English Learners with lessons supporting English Language Development, and the learning of core academic content.
- School offices will be open for phone calls and email during normal operating hours starting on April 1st.

I want to thank you for your understanding and patience as we navigate complex and rapidly changing circumstances. We must all partner together to support our students in the distance learning environment. This is unfamiliar territory for all of us, and it will be especially important that we show grace and flexibility to each other during this time. *I look forward to the day when we welcome our students back into the doors of our classrooms!* Until then, stay well.

Yours in Gratitude~

Erik Faulkner
Assistant Superintendent